Acting Headteacher: Mrs K Lee BA Hon, NPQH
Woodfield Road
Shrewsbury
Shropshire
SY3 8LU
01743 357133
www.stgeorgesjunior.org.uk
admin@st-georges-jun.shropshire.sch.uk

Our Ref: KL/AMM

29th February 2024

Dear Parent/Carer

PARENT CONSULTATIONS

Our parents' consultations for all Year groups will take place week beginning the 18th of March.

Our face-to-face meetings will take place in School with class teachers on **Monday 18th and Wednesday 20th March** between 3:30pm and 6.20pm.

This will be arranged as one consecutive (ten-minute) appointment per child via Arbor. Appointments will be made via the Arbor system. The booking system will go live on **Tuesday 5th March at 6pm,** you will receive an email to let you know that it is live. The booking system will close on Tuesday 12th March.

Instructions to book:

- Log into Arbor
- Under Guardian consultation click 'parents evening'
  (**Please be advised there is one booking per child, unless otherwise requested at the office)**
- Click 'meeting for (child's name)'
- Select time slot.
- Click 'book time slot'.

Please do not try and book an appointment before Tuesday 5th March as you will not be able to. Please only book an appointment on Arbor if you would like a face-to-face appointment.

If you would prefer a **telephone appointment** instead, please contact the office directly by Wednesday 13th March at the latest.

We look forward to welcoming you into school to share your child's achievements.

Please note, as the dates of the parents evening have been amended from February to March, please be aware that some afterschool clubs' dates will have changed. Please see attached amended clubs' letter and check the website for dates.

If you have any queries, please don't hesitate to contact the office.

Yours faithfully

Mrs K Lee

Mrs Lee
Head of School