

**CALCULATION POLICY – MARCH 2017** 

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#### Link to:

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Calculation Policy Y3-4 Addition Subtraction Guide for Parents.pdf
Calculation Policy Y3-4 Multiplication Division Guide for Parents.pdf
Calculation Policy Y5-6 Addition Subtraction Guide for Parents.pdf
Calculation Policy Y5-6 Multiplication Division Guide for Parents.pdf

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# **Overview of Calculation Approaches**

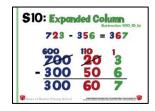
Children will have experienced the below in Key Stage 1. Consolidation will be needed when children are working below age expectation.

- Introduce signs and symbols (+, -, x, ÷ in Year 1 and <, > signs in Year 2)
- Extended visualisation to secure understanding of the number system beyond 100, especially the use of place value resources such as Base 10, Place Value Charts & Grids, Number Grids, Arrow Cards and Place Value Counters.
- Further work on subitising and Tens Frames to develop basic calculation understanding, supported by Numicon and multi-link.
- Continued use of practical apparatus to support the early teaching of 2-digit calculation. For example, using Base 10 or Numicon to demonstrate partitioning and exchanging before these methods are taught as jottings / number sentences.
- Methods of recording / jottings to support calculation (e.g. partitioning or counting on).
- Use images such as empty number lines to support mental and informal calculation.

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#### Year 3

- Continued use of practical apparatus, especially Place Value Counters, Base 10 and Numicon to visualise written / column methods before and as they are actually taught as procedures.
- Continued use of mental methods and jottings for 2 and 3 digit calculations.
- Introduction to more efficient informal written methods / jottings including expanded methods and efficient use of number lines (especially for subtraction).
- Column methods, where appropriate, for 3 digit additions and subtractions.



#### Years 4-6

- Continued use of mental methods for any appropriate calculation up to 6 digits.
- Standard written (compact) / column procedures to be learned for all four operations
- Efficient informal methods (expanded addition and subtraction, grid multiplication, division by chunking) and number lines are still used when appropriate. Develop these to larger numbers and decimals where appropriate.

N.B. Children must still be allowed access to practical resources to help visualise certain calculations, including those involving decimals

# **General Principles of Calculation**

When faced with a calculation, children are able to decide which method is most appropriate and have strategies to check its accuracy.

Whatever method is chosen (in any year group), it must still be underpinned by a secure and appropriate knowledge of number facts.

By the end of Year 5, children should:

- have a secure knowledge of number facts and a good understanding of the four operations in order to:
  - o carry out calculations mentally when using one-digit and two-digit numbers
  - o use particular strategies with larger numbers when appropriate
- use notes and jottings to record steps and part answers when using longer mental methods
- have an efficient, reliable, compact written method of calculation for each operation that children can apply with confidence when undertaking calculations that they cannot carry out mentally;

#### Teaching Number Sense:

Children should always **look at the actual numbers (not the size of the numbers)** before attempting any calculation to determine whether or not they need to use a written method.

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Therefore, the key question children should always ask themselves before attempting a calculation is: -



# The Importance of Vocabulary in Calculation

It is vitally important that children are exposed to the relevant calculation vocabulary throughout their progression through the four operations.

**Key Vocabulary:** (to be used throughout)

Addition: Total & Sum Add

E.g. 'The sum of 12 and 4 is 16', '12 add 4 equals 16'

'12 and 4 have a total of 16'

**Subtraction: Difference** 

Subtract

E.g. 'The difference between 12 and 4 is 8',

'12 subtract 4 equals 8'

Multiplication: Product Multiply

E.g. 'The product of 12 and 4 is 48',

'12 multiplied by 4 equals 48'

Division: Divisor & Quotient Divide

E.g. 'The quotient of 12 and 4 is 3',

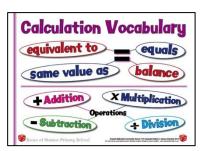
'12 divided by 4 equals 3'

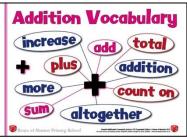
When we divide 12 by 4, the divisor of 4 goes into 12 three

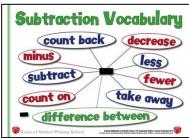
times'

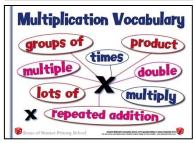
### **Conceptual Understanding**

Using key vocabulary highlights some important conceptual understanding in calculation. For example, the answer in a subtraction calculation is called the difference. Therefore, whether we are counting back (taking away), or counting on, to work out a subtraction calculation, either way we are always finding the difference between two numbers.

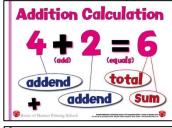


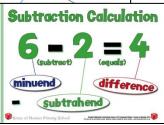


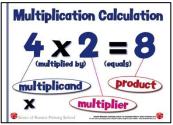


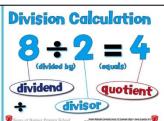












## **Mental Methods of Calculation**

Oral and mental work in mathematics is essential, particularly so in calculation.

Early practical, oral and mental work must lay the foundations by providing children with a good understanding of how the four operations build on efficient counting strategies and a secure knowledge of place value and number facts.

Later work must ensure that children recognise how the operations relate to one another and how the rules and laws of arithmetic are to be used and applied.

On-going oral and mental work provides practice and consolidation of these ideas. It must give children the opportunity to apply what they have learned to particular cases, exemplifying how the rules and laws work, and to general cases where children make decisions and choices for themselves.

The ability to calculate mentally forms the basis of all methods of calculation and has to be maintained and refined. A good knowledge of numbers or a 'sense' of number is the product of structured practice and repetition. It requires an understanding of number patterns and relationships developed through directed enquiry, use of models and images and the application of acquired number knowledge and skills. Secure mental calculation requires the ability to:

- recall key number facts instantly for example, doubles of numbers and multiplication facts up to 12 x 12 (Year 4);
- use taught strategies to work out the calculation for example, recognise that addition can be done in any order and use this to add mentally a one-digit number to a one-digit or two-digit number, add two-digit numbers in different ways, add and subtract numbers mentally with increasingly large numbers (Year 5);
- understand how the rules and laws of arithmetic are used and applied for example to use commutativity in multiplication, estimate the answer to a calculation and use inverse operations to check answers (Years 3 & 4), use their knowledge of the order of operations to carry out calculations involving the four operations (Year 6).

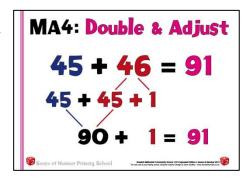
The first 'answer' that a child may give to a mental calculation question would be based on instant recall.

E.g. "What is 12 + 4?", "What is  $12 \times 4$ ?", "What is 12 - 4?" or "What is  $12 \div 4$ ?" giving the immediate answers "16", "48", "8" or "3"

Other children would still work these calculations out mentally by counting on from 12 to 16, counting in 4s to 48, counting back in ones to 8 or counting up in 4s to 12.

From instant recall, children then develop a bank of mental calculation strategies for all four operations, in particular addition and multiplication.

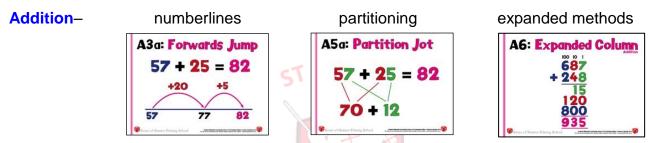
These should be practised regularly until they become refined, where children will then start to see and use them as soon as they are faced with a calculation that can be done mentally.



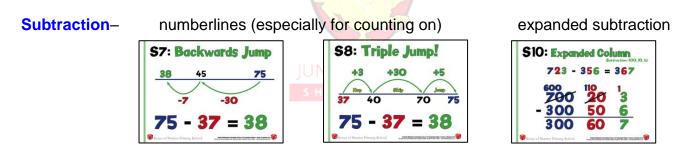
## **Informal Written Methods and Mental Jottings**

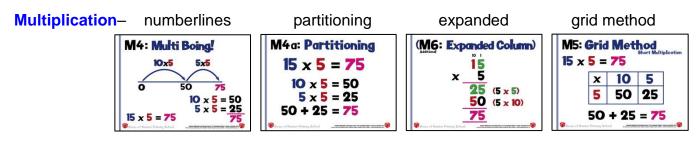
The **New Curriculum for Mathematics** sets out progression in written methods of calculation, which highlights the compact written methods for each of the four operations. It also places emphasis on the need to 'add and subtract numbers mentally' (Year 3), mental arithmetic 'with increasingly large numbers' (Years 4 & 5) and 'mental calculations with mixed operations and large numbers' (Year 6). There is very little guidance, however, on the 'jottings' and informal methods that support mental calculation, and which provide the link between answering a calculation entirely mentally (without anything written down) and completing a formal written method with larger numbers.

This policy (especially in the progression of addition and multiplication) provides very clear guidance not only as to the development of formal written methods, but also the jottings, expanded and informal methods of calculation that embed a sense of number and understanding before column methods are taught. These extremely valuable strategies include:

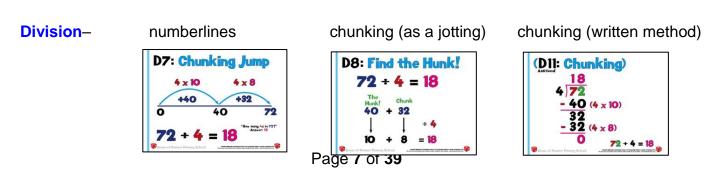


(In addition to the 5 key mental strategies for addition - see 'Addition Progression')





In addition to the key mental strategies for multiplication (see 'Multiplication Progression)



## Formal (Column) Written Methods of Calculation

The aim is that by the end of Year 5, the great majority of children should be able to use an efficient written method for each operation with confidence and understanding with up to 4 digits.

This guidance promotes the use of what are commonly known as 'standard' written methods – methods that are efficient and work for any calculation, including those that involve whole numbers or decimals. They are compact and consequently help children to keep track of their recorded steps.

Being able to use these written methods gives children an efficient set of tools they can use when they are unable to carry out the calculation in their heads or do not have access to a calculator. We want children at St George's to know that they have such a reliable, written method to which they can turn when the need arises.

In setting out these aims, the intention is that St George's adopts greater consistency in their approach to calculation that all teachers understand and towards which they work.

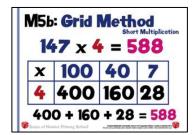
There has been some confusion previously in the progression towards written methods and for too many children the staging posts along the way to the more compact method have instead become end points. While this may represent a significant achievement for some children, the great majority are entitled to learn how to use the most efficient methods.

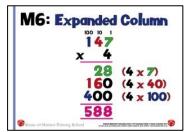
The challenge for teachers is determining when their children should move on to a refinement in the method and become confident and more efficient at written calculation.

The entitlement to be taught how to use efficient written methods of calculation is set out clearly in the National Curriculum objectives. Children should be equipped to decide when it is best to use a mental or written method based on the knowledge that they are in control of this choice as they are able to carry out all methods with confidence.

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It is vital that children have exposure to models and images, and have a clear conceptual understanding of each operation and each strategy.







# **National Curriculum Objectives – Addition and Subtraction**

Addition &	~	2	က	4	2	9
Problem Solving	solve one-step problems that involve addition and subtraction, using concrete objects and pictorial representations, and missing number problems such as $T = [1 - 9]$ .	solve problems with addition and subtraction:  ""using concrete objects and pictorial representations, including those involving numbers, quantities and measures applying their increasing knowledge of mental and written methods	solve problems, including missing number problems, using number lads, pace value, and more complex addition and subtraction.	solve addition and subtraction two- step problems in contexts, deciding which operations and methods to use and why.	solve addition and subtraction multi- step problems in contexts, deciding which operations and methods to use and why.	solve addition and subtraction multi- step problems in contexts, deciding which operations and methods to use and why solve problems involving addition, subtraction, multiplication and division
Facts	represent and use number bonds and related subtraction facts within 20	recall and use addition and subtraction facts to 20 fluently, and derive and use related facts up to 100				
Understanding and Using Statements & Relationships	read, write and interpret mathematical statements involving addition (+), subtraction (-) and equals (=) signs	show that addition of two numbers can be done in any order (commutative) and subtraction of one number from another cannot recognise and use the inverse relationship between addition & subtraction and use this to check calculations and solve missing number problems.	estimate the answer to a calculation and use inverse operations to check answers	estimate and use inverse operations to check answers to a calculation	use rounding to check answers to calculations and determine, in the context of a problem, levels of accuracy	use estimation to check answers to delicutations and determine, in the contact of a problem, an appropriate degree of accuracy.  Use their knowledge of the order of operations to carry our calculations involving the four operations
Addition and Subtraction – Mental & Written Methods	add and subtract one-digit and two-digit numbers to 20, including zero	add and subtract numbers "using concrete objects, pictorial representations, and mentally, including:  a two-digit number & tens  two two-digit numbers  wo two-digit numbers  adding three one-digit numbers	add and subtract numbers mentally, including; a three-digt number & ones a three-digt number & tens a three-digt number and hundreds add and subtract numbers with up to three digts, using formal written methods of columnar addition and subtraction	add and subtract numbers with up to 4 digits using the formal written methods of columnar addition and subtraction where appropriate	add and subtract whole numbers with more than 4 digits, including using formal written methods (columnar addition and subtraction) add and subtract numbers mentally with increasingly large numbers	perform mental calculations, including with mixed operations and large numbers
Non Statutory Guidance	Pupils memorises and reason with number bonds to 10 and 20 in several forms (for example, 9.4 7 = 16, 16 – 7 = 9, 7 = 16 . 16 – 7 = 9, 7 = 16 . 16 – 9, 7 = 16 . 10 – 10 most of the control of the contr	Pupils extend their understanding of the language of addition and subtraction to include sum and difference.  Pupils practics addition and subtraction to 20 to become increasingly fluert in of 20 to become increasingly fluert in deriving facts such as using 3 + 7 = 10; 10 - 7 = 3 and 7 = 10 - 3 to calculate 30 + 70 = 10; 100 - 70 = 30 and 70 = 100 - 30. They check their calculations, including by adding to theek subtraction and adding numbers in a different order to check addition (for example, 5 + 2 + 1 = 1 + 5 + 1 = 1 + 5 + 1 = 1 + 5 + 1 = 1 + 5 + 1 = 1 + 5 + 1 = 1 + 5 + 1 = 1 + 5 + 1 = 1 + 5 = 1 + 2 + 1 = 1 + 5	Pupils practise solving varied addition and subtraction questions. For mental calculations with two-digit numbers, the answers could exceed 100.  Pupils use and partitioning, and practise using columnar addition and subtraction with increasingly large numbers up to three digits to become fluent (see Mathematics Appendix 1).	Pupils continue to practise both mental methods and columnar addition and subtraction with increasingly large numbers to aid fluency (see English Appendix 1)	Pupils practise using the formal written methods of columnar addition and subtraction with increasingly large numbers to aid fluency (see Mathematics Appendix 1).  They practise mental calculations with increasingly large numbers to aid fluency (for example, 12 462 – 2300 = 10 162).	Pupils practise addition, subtraction, mutiplication and division for larger numbers, using the formal written methods of columnar addition and assubtraction, short and long multiplication, and short and long division (see Mathematics Appendix 1). They undertake mental calculations with increasingly large numbers and more complex calculations and more bupils continue to use all the multiplication tables to calculate mathematical statements in order to propils round answers to a specified degree of accuracy, for example, to the marest 1, 2, 2, 50 etc., but not to a specified number of significant fligures. Pupils explore the order of operations using practices; for example, 2 + 1 x 3 = 5 and (2 + 1) x 3 = 5 and Common factors can be related to finding equivalent fractions.

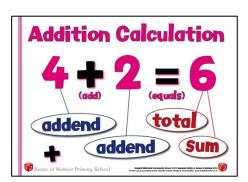
# **National Curriculum Objectives – Multiplication and Division**

Multiplication &	•	C	ď	_	Ľ	Œ
Division		7	•		•	•
Problem Solving	solve one-step problems involving "multiplication and division, by calculating the answer using concrete objects, pictorial representations and arrays with the support of the teacher.	solve problems involving multiplication and division, using multiplication and division, using mental methods, and multiplication and division facts, including problems in contexts.	solve problems, including missing number problems, involving multiplication and division, including positive integer scaling problems and correspondence problems in which n objects are connected to m objects.	solve problems involving multiplying and adding, including bising the distributive law to multiply two digit numbers by one digit, integer scaling problems and harder correspondence problems such as n objects are connected to m objects.	solve problems involving multipleation and division including using their knowledge of factors and multiples, squares and cubes solve problems involving addition, subtraction, multiplication and division and a combination of these, including understanding the meaning of the equals sign solve problems involving multiplication and division, including scaling by simple fractions and problems involving simple rates.	solve addition and subtraction multi- step problems in contexts, deciding which operations and methods to use and why solve problems involving addition, subtraction, multiplication and division use estimation to check answers to calculations and determine, in the context of a problem, an appropriate degree of accuracy.
Facts		recall and use multiplication and division facts for the 2, 5 and 10 multiplication tables, including recognising odd and even numbers	recall and use multiplication and division facts for the 3, 4 and 8 multiplication tables	recall multiplication and division facts for multiplication tables up to 12 × 12	establish whether a number up to 100 is prime and recall prime numbers up to 19	
Understanding and Using Statements & Relationships		show that multiplication of two numbers can be done in any order (commutative) and division of one number by another cannot	IUNIORS	use place value, known and derived facts to multiply and divide mentally, including: multiplying by 0 and 1; dividing by 1; multiplying together three numbers recognise and use factor pairs and commutativity in mental calculations	identify multiples and factors, including finding all factor pairs of a number, and common factors of two numbers. Know and use the vocabulary of prime numbers, prime factors and composite (non-prime) numbers are cognise and use square numbers and cube numbers, and the notation for squared (*) and cubed (*)	identify common factors, common multiples and prime numbers use their knowledge of the order of operations to carry out calculations involving the four operations
Multiplication and Division – Mental & Written Methods		calculate mathematical statements for multiplication and division within the multiplication tables and write them using the multiplication (×), division (+) and equals (=) signs	write and calculate mathematical statements for multiplication and division using the multiplication tables that they know, including for two-digit numbers, using mental and progressing to formal written methods	multiply two-digit and three-digit numbers by a one-digit number using formal written layout	multiply numbers up to 4 digits by a one- or two-dight number using a formal written method, including long multipletation for two-dight numbers multiply and divide numbers multiply and divide numbers up to 4 dights by a one-dight number using the formal written method of short division and interpret temainders appropriately for the context.  multiply and divide whole numbers and those involving decimals by 10, 100 and 1000	multiply multi-digit numbers up to 4 digits by a two-digit whole number using the formal written method of long multiplication divide numbers up to 4 digits by a two-digit whole number using the formal written method of long division, and interpret remainders as whole number remainders. If ractions, or by rounding, as appropriate for the context divide numbers up to 4 digits by a two-digit number using the formal written method of short division where appropriate, interpreting remainders according to the context perform mental calculations, including with mixed operations and large numbers

# **Addition Progression**

The aim is that children use mental methods when appropriate, but for calculations that they cannot do in their heads they use an efficient written method accurately and with confidence.

Children need to acquire one efficient written method of calculation for addition that they know they can rely on when mental methods are not appropriate.



#### To add successfully, children need to be able to:

- recall all addition pairs to 9 + 9 and complements in 10;
- add mentally a series of one-digit numbers, such as 5 + 8 + 4;
- add multiples of 10 (such as 60 + 70) or of 100 (such as 600 + 700) using the related addition fact, 6 + 7, and their knowledge of place value;
- partition two-digit and three-digit numbers into multiples of 100, 10 and 1 in different ways.

Note: It is important that children's mental methods of calculation are practised and secured alongside their learning and use of an efficient written method for addition.

#### **Mental Addition Strategies**

There are 5 key mental strategies for addition, which need to be a regular and consistent part of the approach to calculation in all classes building on knowledge learned in Key Stage 1.

These strategies will be introduced individually when appropriate, and then be rehearsed and consolidated throughout the year until they are almost second nature.

These strategies are partitioning, counting on, round and adjust, double and adjust and using number bonds. The first two strategies are also part of the written calculation policy but can equally be developed as simple mental calculation strategies once children are skilled in using them as jottings.

Children can be given weekly practice in choosing the most appropriate strategy whenever they are faced with a simple addition, usually of 2 or 3 digit numbers, but also spotting the opportunities (E.g. 3678 + 2997) when they can be used with larger numbers

**Round & Adjust** 

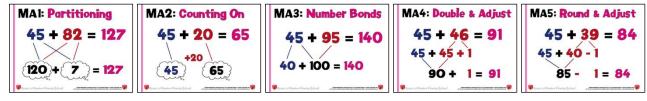
**Partitioning** 

**Counting On** 

**Double & Adjust** 

**Number Bonds** 

For example, using the number 45, we can look at the other number chosen, and decide on the most appropriate mental calculation strategy.



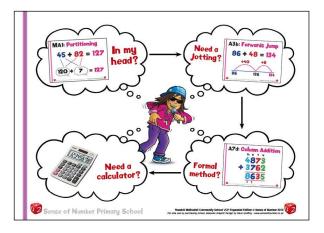
The 5 key strategies need to be linked to the key messages from pages 2 and 3 –

The choice as to whether a child will choose to use a mental method or a jotting will depend upon

- a) the numbers chosen and
- b) the level of maths that the child is working at.

For example, for 57 + 35

A Year 3 child might jot down a quick partition jotting, A Year 4 child could simply partition and add mentally.



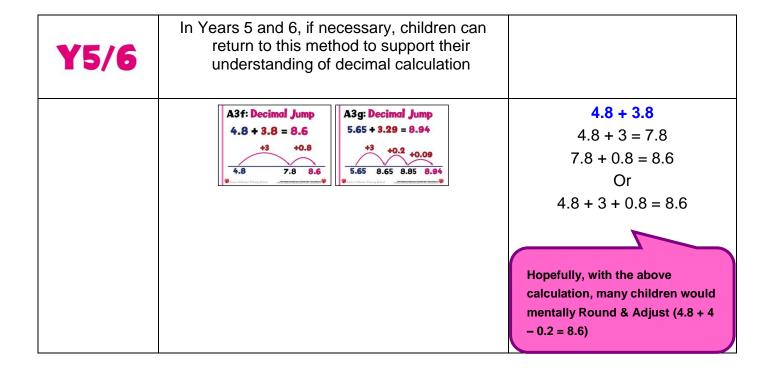
As a strategy develops, a child will begin to recognise the instances when it would be appropriate: -

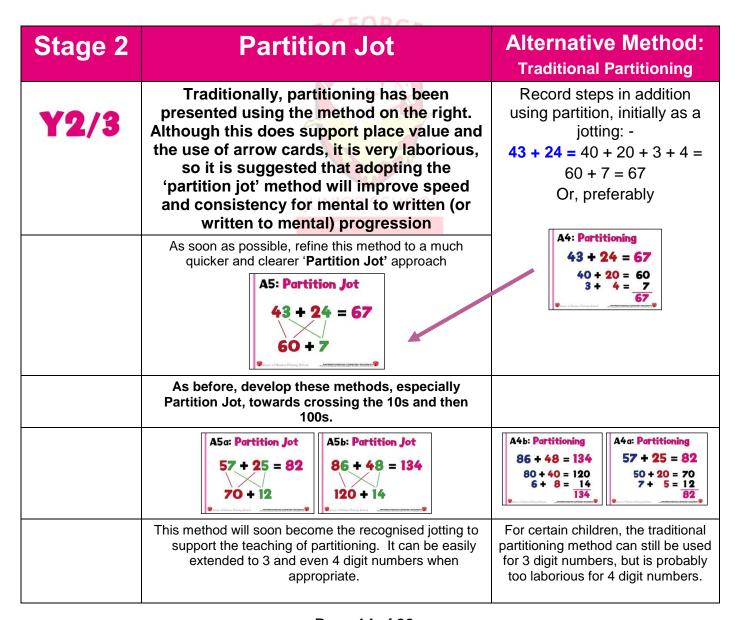
E.g. 27 + 9, 434 + 197, 7.6 + 1.9 and 5.86 + 3.97 can all be calculated very quickly by using the **Round & Adjust** strategy.

Below you can see the progression of each strategy through the year groups, with some appropriate examples of numbers, which may be used for each strategy.



Stage 1	Finding a Total and the Empty Number Line	Alternative Method: Counting on Mentally or as a jotting
Y1/2	The number line becomes a key image for demonstrating how to keep one number whole, whilst partitioning the other number.  Teach the children firstly to add the tens then the ones individually (43 + 24 = 43 + 10 + 10 + 1 + 1 + 1 + 1)  before progressing to counting on in tens and ones (43 + 20 + 4)	This method will be a jotting approach, and may look like the following examples: -  43 + 24  43 + 20 = 63  63 + 4 = 67
	A3: Forwards Jump 43 + 24 = 67  420  44	Or 43 + 20 + 4 = 67
	Develop to crossing the 10s, then the 100s boundary  57 + 25 = 82  86 + 48 = 134	
	A3a: Forwards Jump 57 + 25 = 82  +20 +5 57 77 82	57 + 25       86 + 48         57 + 20 = 77       86 + 40 = 126         77 + 5 = 82       126 + 8 = 134         57 + 20 + 5 = 82       86 + 40 + 8 = 1
Y3/4	For some children, this method can still be used for 3 digit calculations  JUNIOR SCHOOL  SHREWSBURY	Number lines support children's thinking if they find partitioning / column addition difficult, as it simply involves counting on in 100s, 10s & 1s.
	A3c: Forwards Jump 687 + 248 = 935 +200 +40 +8 687 887 927 935	687 + 248 687 + 200 = 887 887 + 40 = 927 927 + 8 = 935 Or 687 + 200 +40 + 8 = 935





Y3/4	A5c: Partition Jot  687 + 248 = 935  800 + 120 + 15  • The strength of the str	A4c: Partitioning 687 + 248 = 935 600 + 200 = 800 80 + 40 = 120 7 + 8 = 15 935
	Partition jot is also extremely effective as a quicker alternative to column addition for decimals.	Some simple decimal calculations can also be completed this way.
Y5/6	A5f: Partition Jot  4.8 + 3.8 = 8.6  7 + 1.6  ***Branch Plancy Bland***  ***Partition Jot  5.65 + 3.29 = 8.94  8 + 0.8 + 0.14  ***Partition Jot  ***Partitio	
	For children with higher-level decimal place value skills, partition jot can be used with more complex decimal calculations or money.	
	A5h: Partition Jot  76.7 + 58.5 = 135.2  120 + 14 + 1.2  •	

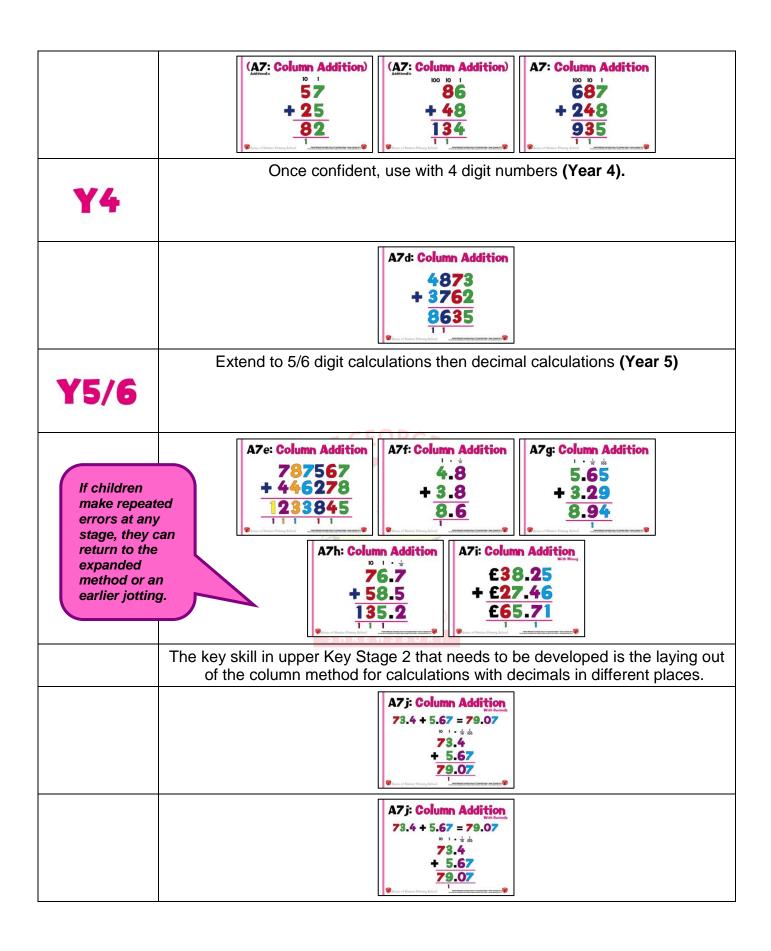
Stage 3	Expanded Method in Columns	
<b>Y3</b>	Column methods of addition are introduced in Year 3, but it is crucial that they still see mental calculation as their first principle, especially for 2  SHREW digit numbers.  Column methods should only be used for more difficult calculations, usually with 3 digit numbers that cross the Thousands boundary or most calculations involving 4 digit numbers and above.  N.B. Even when dealing with bigger numbers / decimals, children should still look for the opportunity to calculate mentally (E.g. 4675 + 1998)	
	2 digit examples are used below simply to introduce column methods to the children. Most children would continue to answer these calculations mentally or using a simple jotting.	
	Using the column, children need to learn the principle of adding the ones first rather than the tens.	
	The 'expanded' method is a very effective introduction to column addition. It continues to use the partitioning strategy that the children are already familiar with, but begins to set out calculations vertically. It is particularly helpful for automatically 'dealing' with the 'carry' digit	

WOU	A. Single 'carry' in units	B. 'Carry' in units and tens
Y3/4	(A6: Expanded Column)  57 + 25 12 70 20  (Eighty p forty equ one hund and twen because plus four equals tw	A6: Expanded Column  (A6: Expanded Column)  (86  + 48  14
	digit numbers. It is rarely used for 4	quickly be adapted to using with three digits and beyond as it becomes too eldy.
	A6: Expanded Column  687  + 248  15  120  800  935	
	number facts recall and up Once the children have had enough en and have also used practical resource model exchanging in columns, they co	nded method will depend on security of inderstanding of place value. Experience in using expanded addition, ces (Base 10 / place value counters) to can be taken on to standard, 'traditional' addition.



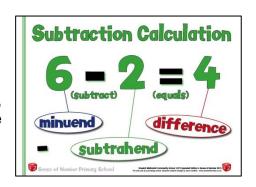
Stage 4	Column Metho	d
Y3/4	As with the expanded method, begin with 2 dig demonstrate the method, before moving  Make it very clear to the children that they are so all 2 digit (and many 3 digit) calculations me and that the column method is designed for numbers access using these ways. The column procedul with 2 digit numbers.	to 3 digit numbers.  still expected to deal with entally (or with a jotting), bers that are too difficult to
	'Carry' ones then ones and tens	Use the words 'carry ten' and 'carry hundred', not 'carry one'

Record carry digits below the line.



# **Subtraction Progression**

The aim is that children use mental methods when appropriate, but for calculations that they cannot do in their heads they use an efficient written method accurately and with confidence.



To subtract successfully, children need to be able to:

- recall all addition and subtraction facts to 20;
- subtract multiples of 10 (such as 160 70) using the related subtraction fact (e.g. 16 7), and their knowledge of place value;
- partition two-digit and three-digit numbers into multiples of one hundred, ten and one in different ways (e.g. partition 74 into 70 + 4 or 60 + 14).

Note: It is important that children's mental methods of calculation are practised and secured alongside their learning and use of an efficient written method for subtraction.

Children need to acquire one efficient written method of calculation for subtraction, which they know they can rely on when mental methods are not appropriate.

<u>NOTE:</u> They should look at the actual numbers each time they see a calculation and decide whether or not their favoured method is most appropriate (e.g. If there are zeroes in a calculation such as 206 -198) then the 'counting on' approach may well be the best method in that particular instance).

Therefore, when subtracting, whether mental or written, children will mainly choose between two main strategies to find the difference between two numbers: -

#### Counting Back (Taking away)

SHREWSBURY

**Counting On** 

When should we count back and when should we count on?

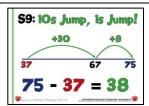
This will alter depending on the calculation (see below), but often the following rules apply;

If the numbers are far apart, or there isn't much to subtract (278 – 24)then count back.

If the numbers are close together (206 – 188), then count up

In many cases, either strategy would be suitable, depending on preference (743 – 476)

Stage 1	Using the emp	ty number line	
	Subtraction by counting back	Subtraction by counting up	
	(or taking away)	(or complementary addition)	
		cord or explain the steps in mental action.	
	_	and <b>bridging ten</b> , as the steps can be clearly.	
		smaller to the larger number to <b>find the</b> erence.	
Y2/3	This is developed into crossing any multiple of 10 boundary.  75 - 7 = 68	For 2 (or 3 ) digit numbers close together, count up  83 - 78 = 5	
		First, count in ones	
	\$5: Backwards Boing  68 70 75  75 - 7 = 68  • Orac of Back Parks (Salah Parks)	S4a: Counting On  +1 +1 +1 +1 +1  78 79 80 81 82 83  83 - 78 = 5  **Nor many service 58 then 787 What is the difference?**  **Nor many services than 787 What is the difference?**  **Nor many services than 787 What is the difference?**  **Nor many services than 787 What is the difference?**  **Nor many services than 787 What is the difference?**	
	For 2 digit numbers, count back in 10s and 1s  87 - 23 = 64	Then, use number facts to count in a single jump	
	\$6: Backwards Bounce 64 65 66 67 77 87 -1 -1 -1 -10 -10 87 - 23 = 64	\$4x: Counting On  +5  78  83  83 - 78 = 5  **No may use is 01 th 75? What is the difference?**  **Secure of these Princy liked**  **The count of the Post What is the difference?**  **The count of the Post What is the difference?**  **The count of the Post What is the difference?**  **The count of the Post What is the difference?**	
	Then subtract tens and units in single jumps (87 – 20 – 3)	Continue to spot small differences with 3 digit numbers (403 – 397 = 6)	
	Some numbers (75 – 37) can be subtracted just as quickly either w		
	Either count back 30 then count back 7	Or count up from smaller to the larger number, initially with a 'triple jump' strategy of jumping to the next 10, then multiples of 10, then to the target number.	
	\$7: Backwards Jump  38 45 75  -7 -30  75 - 37 = 38	\$8: Triple Jump!  +3 +30 +5  37 40 70 75  75 - 37 = 38  This can also be done in 2 jumps	
		This can also be done in 2 jumps.	
		\$8x: Triple Jump!  +3 +35  37 40 70 75  75 - 37 = 38	



Some children prefer to jump in tens and ones, which is an equally valid strategy, as it links to the mental skill of 'counting up from any number in tens'

# Stage 2 Expanded Method & Number Lines (continued)

## Subtraction by counting back Expanded Method

Subtraction by counting up Number Lines (continued)

In Year 3, according to the New Curriculum, children are expected to be able to use both jottings <u>and</u> written column methods to deal with 3 digit subtractions.

It is very important children at St George's have had regular opportunities to use the number line 'counting up' approach first (right hand column below) so that they already have a secure method that is almost their first principle for most 2 and 3 digit subtractions.

This means that once they have been introduced to the column method they have an alternative approach that is often preferable, depending upon the numbers involved.

The number line method also gives those children who can't remember or successfully apply the column method an approach that will work with any numbers (even 4 digit numbers and decimals) if needed.

It is advisable to spend at least the first two terms in Year 3 focusing upon the number line / counting up approach through regular practice, then introducing column method in the 3<sup>rd</sup> term as an alternative, or even waiting until Year 4 to introduce columns.

Whenever columns are introduced, the expanded method should be practised in depth (potentially up until 4 digit calculations are introduced)

Y3/4

The expanded method of subtraction is an excellent way to introduce the column approach as it maintains the place value and is much easier to model practically with place value equipment such as Base 10 or place value counters

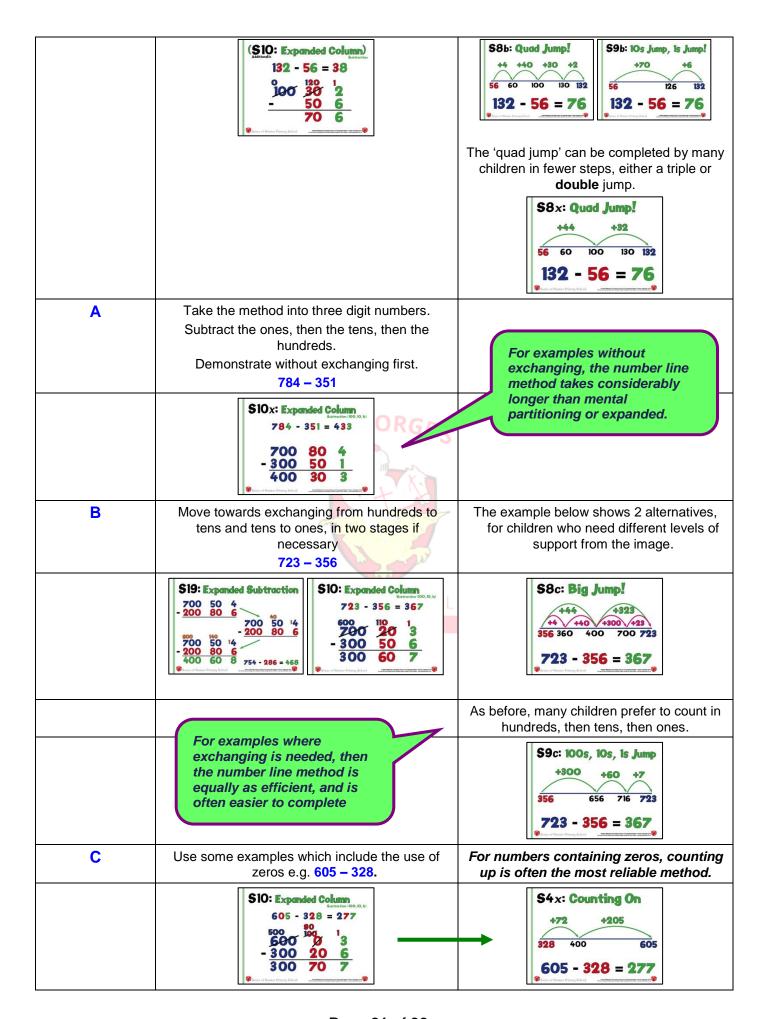
Introduce the expanded method with 2 digit numbers, but only to explain the process. Column methods are very rarely needed for 2 digit calculations.

Partition both numbers into tens and ones, firstly with no exchange then exchanging from tens to the ones.

Develop into exchanging from hundreds to tens and tens to ones.

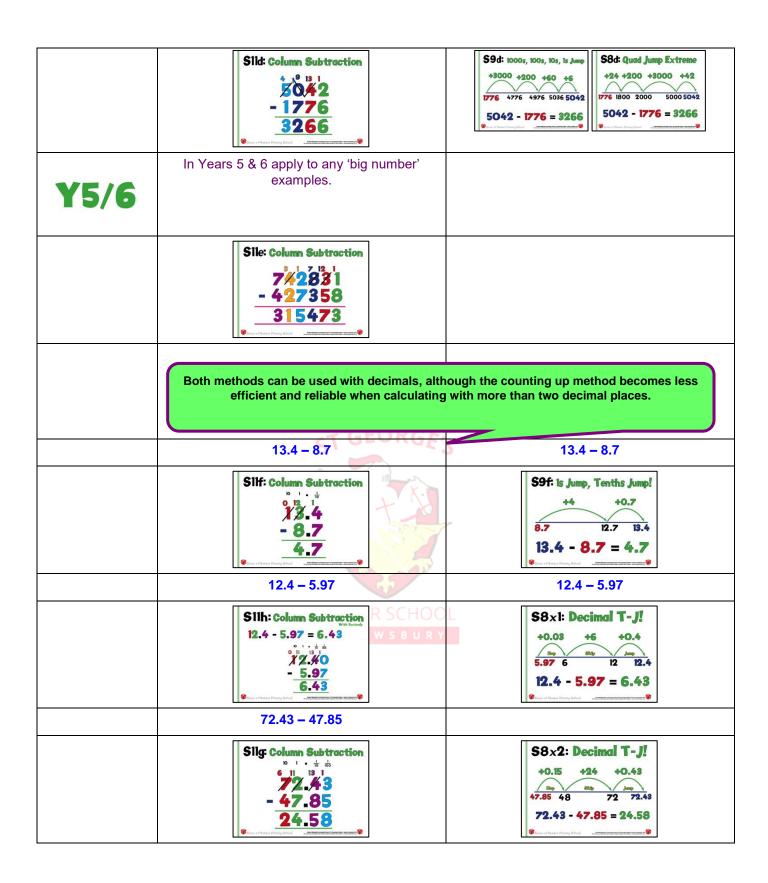
132 - 56

The number line method is equally as effective when crossing the hundreds boundary, either by the triple / quad jump strategy or by counting in tens then ones.



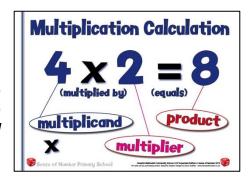
Continue to use expanded subtraction until both number facts and place value are considered to be very secure.

Stage 3	Standard Column Met	thod (decomposition)
	Subtraction by counting back Standard Method	Subtraction by counting up Number Lines (continued)
Mainly Y4+	Decomposition relies on secure understanding of the expanded method, and simply displays the same numbers in a contracted form.	
	As with expanded method, and using practical resources such as place value counters to support the teaching, children in Years 3 or 4 (depending when the school introduces the column procedure) will quickly move from decomposition via 2-digit number 'starter' examples to 2 / 3 digit and then 3 digit columns.  75 – 37  132 – 56  (SII: Column Subtraction)  133 – 56  (SII: Column Subtraction)  136 – 56  76	
	723 not the calculation	inue to refer to digits by their actual value, heir digit value, when explaining a ulation. E.g. One hundred and twenty ract fifty.
	Again, use examples containing zeros, remembering that it may be easier to count on with these numbers (see Stage 2)  605 – 328  Silx: Column Subtraction  511 1 5 1 1 1 5 1	It is even possible, for children who find column method very difficult to remember, or who regularly make the same mistakes, to use the number line
<b>Y4</b>	From late Y4 onwards, move onto examples using 4 digit (or larger) numbers and then onto decimal calculations.  5042 – 1776	method for 4 digit numbers, using either of the approaches.  5042 – 1776



# **Multiplication Progression**

The aim is that children use mental methods when appropriate, but for calculations that they cannot do in their heads they use an efficient written method accurately and with confidence.



These notes show the stages in building up to using an efficient method for

- two-digit by one-digit multiplication by the end of Year 3,
- three-digit by one-digit multiplication by the end of Year 4,
- four-digit by one-digit multiplication and two/three-digit by two-digit multiplication by the end of Year 5
- three/four-digit by two-digit multiplication **and** multiplying 1-digit numbers with up to 2 decimal places by whole numbers by the end of Year 6.

To multiply successfully, children need to be able to:

- recall all multiplication facts to 12 x 12;
- partition numbers into multiples of one hundred, ten and one;
- work out products such as  $70 \times 5$ ,  $70 \times 50$ ,  $700 \times 5$  or  $700 \times 50$  using the related fact  $7 \times 5$  and their knowledge of place value;
- similarly apply their knowledge to simple decimal multiplications such as 0.7 x 5, 0.7 x 0.5, 7 x 0.05, 0.7 x 50 using the related fact  $7 \times 5$  and their knowledge of place value:
- add two or more single-digit numbers mentally;
- add multiples of 10 (such as 60 + 70) or of 100 (such as 600 + 700) using the related addition fact, 6 + 7, and their knowledge of place value;
- add combinations of whole numbers using the column method (see above).

#### Note:

Children need to acquire one efficient written method of calculation for multiplication, which they know they can rely on when mental methods are not appropriate.

It is important that children's mental methods of calculation are practised and secured alongside their learning and use of an efficient written method for multiplication.

These mental methods are often more efficient than written methods when multiplying.

Use partitioning and grid methods until number facts and place value are secure

For a calculation such as 25 x 24, a quicker method would be 'there are four 25s in 100 so  $25 \times 24 = 100 \times 6 = 600$ 

When multiplying a 3 / 4 digit x 2-digit number the standard method is usually the most efficient

At all stages, use known facts to find other facts. E.g. Find 7  $\times$  8 by using 5  $\times$  8 (40) and 2  $\times$  8 (16)

## **Mental Multiplication**

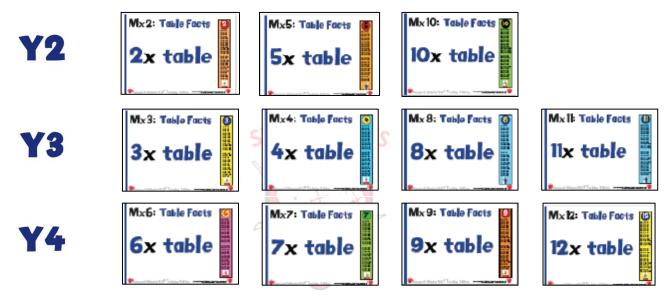
In a similar way to addition, multiplication has a range of mental strategies that need to be developed both before and then alongside written methods (both informal and formal).

#### **Tables Facts**

In Key Stage 2, however, before any written methods can be securely understood, children need to have a bank of multiplication tables facts at their disposal, which can be recalled instantly.

The learning of tables facts does begin with counting up in different steps, but by the end of Year 4 it is expected that most children can instantly recall all facts up to 12 x 12.

The progression in facts is as follows (11's moved into Y3 as it is a much easier table to recall): -



Once the children have established a bank of facts, they are ready to be introduced to jottings and eventually written methods.

#### **Doubles & Halves**

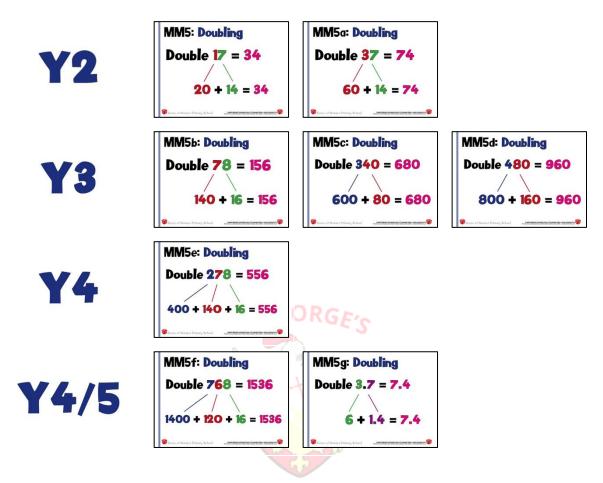
The other facts that children need to know by heart are doubles and halves. These are no longer mentioned explicitly within the National Curriculum, making it even more crucial that they are part of a school's mental calculation policy. If children haven't learned to recall simple doubles instantly, and haven't been taught strategies for mental doubling, then they cannot access many of the mental calculation strategies for multiplication (E.g. Double the 4 times table to get the 8 times table. Double again for the 16 times table etc.).

As a general guidance, children should know the following doubles: -

Year Group	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Doubles and Halves	All doubles and halves from double 1 to double 10 / half of 2 to half of 20	All doubles and halves from double 1 to double 20 /half of 2 to half of 40 (E.g.double 17=34,half of 28 = 14)	Doubles of all numbers to 100 with units digits 5 or less, and corresponding halves (E.g. Double 43, double 72, half of 46) Reinforce doubles & halves of all multiples of 10 & 100(E.g. double800, half of 140)	Addition doubles of numbers 1 to 100 (E.g. 38 + 38, 76 + 76) and their corresponding halves Revise doubles of multiples of 10 and 100 and	Doubles and halves of decimals to 10 – 1 d.p. (E.g.double 3.4, half of 5.6)	Doubles and halves of decimals to 100 – 2 d.p. (E.g.double 18.45, half of 6.48)

corresponding halves

Before certain doubles / halves can be recalled, children can use a simple jotting to help them record their steps towards working out a double / half

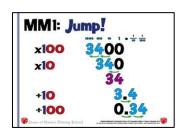


As mentioned, though, there are also several mental calculation strategies that need to be taught so that children can continue to begin any calculation with the question 'Can I do it in my head?' The majority of these strategies are usually taught in Years 4 - 6, but there is no reason why some of them cannot be taught earlier as part of the basic rules of mathematics.

#### Multiplying by 10 / 100 / 1000

The first strategy is part of the Year 5 & 6 teaching programme for decimals, namely that digits move to the left when multiplying by 10, 100 or 1000, and to the right when dividing.

This also secures place value by emphasising that the decimal point doesn't ever move, and that the digits move around the decimal point.



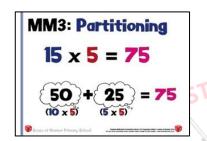


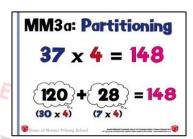
It would be equally beneficial to teach a simplified version of this strategy in KS1 / Lower KS2, encouraging children to move digits into a new column, rather than simply 'adding zeroes' when multiplying by 10/100.

The following 3 strategies can be explicitly linked to 3 of the strategies in mental addition (Partitioning, Round & Adjust and Number Bonds)

Partitioning is an equally valuable strategy for multiplication, and can be quickly developed from a jotting to a method completed entirely mentally. It is clearly linked to the grid method of multiplication, but should also be taught as a 'partition jot' so that children, by the end of Year 4, have become skilled in mentally partitioning 2 and 3 digit numbers when multiplying (with jottings when needed).

By the time they leave Year 6 they should be able to mentally partition most simple 2 & 3 digit, and also decimal multiplications.



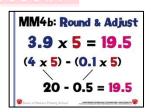


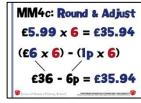
Round & Adjust is also a high quality mental strategy for multiplication, especially when dealing with money problems in upper KS2. Once children are totally secure with rounding and adjusting in addition, they can be shown how the strategy extends into multiplication, where they round then adjust by the multiplier.

E.g. For 39 x 6 round to 40 x 6 (240) then adjust by 1 x 6 (6) to give a product of 240 - 6 = 234.



```
MM4a: Round & Adjust
 198 \times 4 = 792
(200 \times 4) - (2 \times 4)
    800 - 8 = 792
```





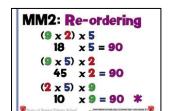


Y4 Y4/5 Y5

Y5/6

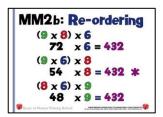
**Re-ordering** is similar to **Number Bonds** in that the numbers are calculated in a different order. I.e. The children look at the numbers that need to be multiplied, and, using commutativity, rearrange them so that the calculation is easier.

The asterisked calculation in each of the examples below is probably the easiest / most efficient rearrangement of the numbers.



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MM2a: Re-ordering
(7 x 4) x 5
28 x 5 = 140
(7 x 5) x 4
35 x 4 = 140
(4 x 5) x 7
20 x 7 = 140 \*



**Doubling** strategies are probably crucial of the mental strategies for multiplication, as they difficult long multiplication calculations considerably simpler.

the most can make

Initially, children are taught to double one table to find another (E.g. doubling the 3s to get the 6s). This can then be applied to any table: -

Doubling Up enables multiples of 4, 8 and 16 onwards to be calculated by constant doubling: -

```
MM7: Doubling Up

17 x 4 = 68

Double 17 = 34 (17 x 2)
Double 34 = 68 (17 x 4)
```

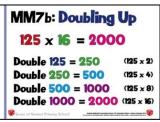
```
MM7a: Doubling Up

36 x 8 = 112

Double 36 = 72 (36 x 2)

Double 72 = 144 (36 x 4)

Double 144 = 288 (36 x 8)
```



**Doubling & Halving** is probably the best strategy available for simplifying a calculation.

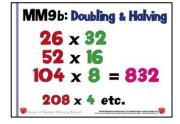
Follow the general rule that if you double one number within a multiplication, and halve the other number, then the product stays the same.

```
MM9: Doubling & Halving

45 x 14

90 x 7 = 630
```

```
MM9a: Doubling & Halving
36 x 25
18 x 50
9 x 100 = 900
```



**Multiplying by 10 / 100 / 1000 then halving**. The final doubling / halving strategy works on the principle that multiplying by 10 / 100 is straightforward, and this can enable you to easily multiply by 5, 50 or 25.

MM8: Mult by 3.55 then Halve

86 x 5 = 430

86 x 10 = 860
860 + 2 = 430

```
MM8a Mult by:... then Halve

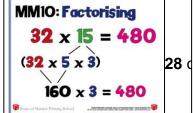
56 x 25 = 1400

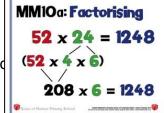
56 x 100 = 5600

5600 + 2 = 2800

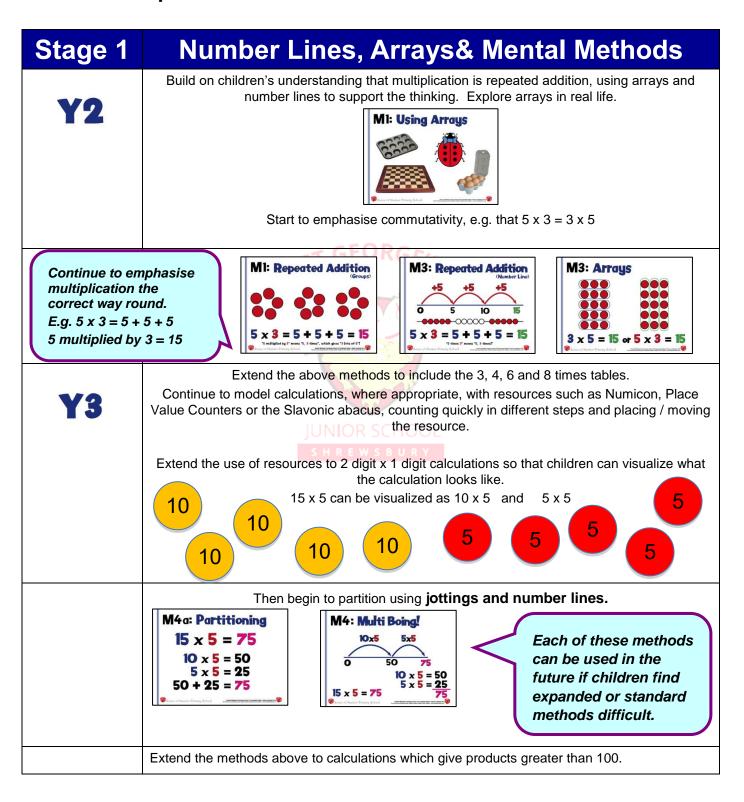
2800 + 2 = 1400
```

**Factorising** The only remaining mental strategy, which again can simplify a calculation, is factorising. Multiplying a 2-digit number by 36, for example, may be easier if multiplying by a factor pair of 36 (x6 then x6, or x9 then x4, even x12 then x3)





## **Written Multiplication**



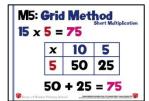
#### NB. - Use of 'grid' method within the New Curriculum

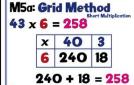
In the New Curriculum, the Grid Method is <u>not</u> exemplified as a written method for multiplication.

The only methods highlighted and specifically mentioned are column procedures.

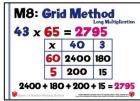
It is, however, generally accepted as the most appropriate method for simple 2 and 3 digit x single digit calculations, as well as 2 digit x 2 digit calculations. It develops clear understanding of place value as well as being an efficient method, and is especially useful in Years 4 and 5.

Consequently, grid method is a key element of this policy, but, to align with the New Curriculum, could be classed as a mental 'jotting' as it builds on partitioning, and is also the key mental multiplication method used by children in KS2.

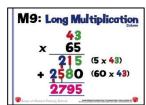




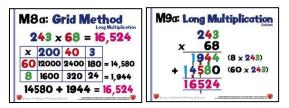




Column procedures still retain some element of place value, but, particularly for long multiplication, tend to rely on memorising a 'method', and can lead to many children making errors with the method (which order to multiply the digits, when to 'add the zero', dealing with the 'carry' digits' etc.) rather than the actual calculation.



Once the calculations become more unwieldy (4 digit x 1 digit or 3 / 4 digit x 2 digit) then grid method begins to lose its effectiveness, as there are too many zeroes and part products to deal with. At this stage column procedures are far easier, and, once learned, can be applied much quicker. Grid methods can still be used by some pupils who find

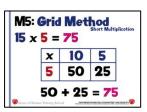


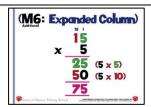
columns difficult to remember, and who regularly make errors, but children should be encouraged to move towards columns for more complex calculations

Stage 2	Written Methods - Sh	nort Multiplication	
	Grid Multiplication (Mental 'Jotting')	Column multiplication (Expanded method into standard)	
	The grid method of multiplication is a simple, alternative way of recording the jottings shown previously.  If necessary (for some children) it can initially be taught using an array to show the actual product.	The expanded method links the grid method to the standard method.  It still relies on partitioning the tens and units, but sets out the products vertically.  Children will use the expanded method until they can securely use and explain the standard method.	
	M3x: Grid Arrays  10 5  5 5 5 5 6 6 7 5 6 7 5 7 5 6 7 5 7 5 6 7 5 6 7 5 7 5	When setting out calculations vertically, begin with the ones first (as with addition and subtraction).	



It is recommended that the grid method is used as the main method within Year 3. It clearly maintains place value, and helps children to visualise and understand the calculation better.

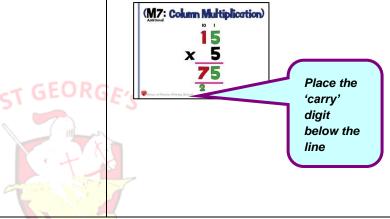




At some point within the year (preferably the 3<sup>rd</sup> term), the column method can be introduced, and children given the choice of using either grid or standard.

Some schools may delay the

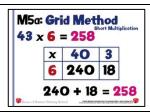
Some schools may delay the introduction of column method until Year 4

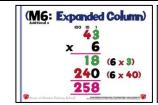


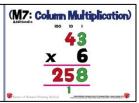


Continue to use both grid and column methods in Year 4 for more difficult 2 digit x 1 digit calculations, extending the use of the grid method into mental partitioning for those children who can use the method this way.

At this point, the expanded method can still be used when necessary (to help 'bridge' grid with column), but children should be encouraged to use their favoured method (grid or column) whenever possible.







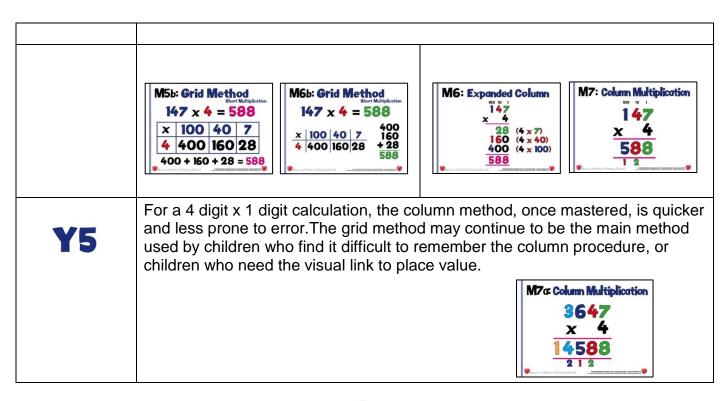
For 3 digit x 1 digit calcualtions, both grid and standard methods are efficient.

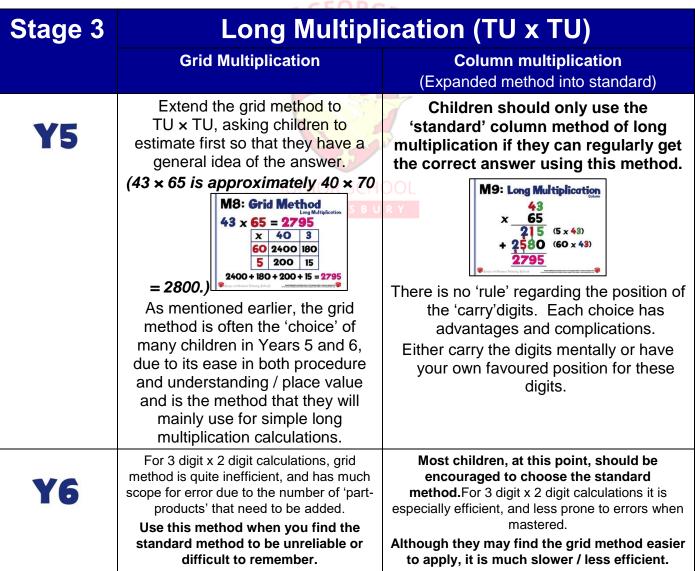
Continue to use the grid method to aid place value and mental arithmetic.

Develop column method for speed, and to make the transition to long multiplication easier.

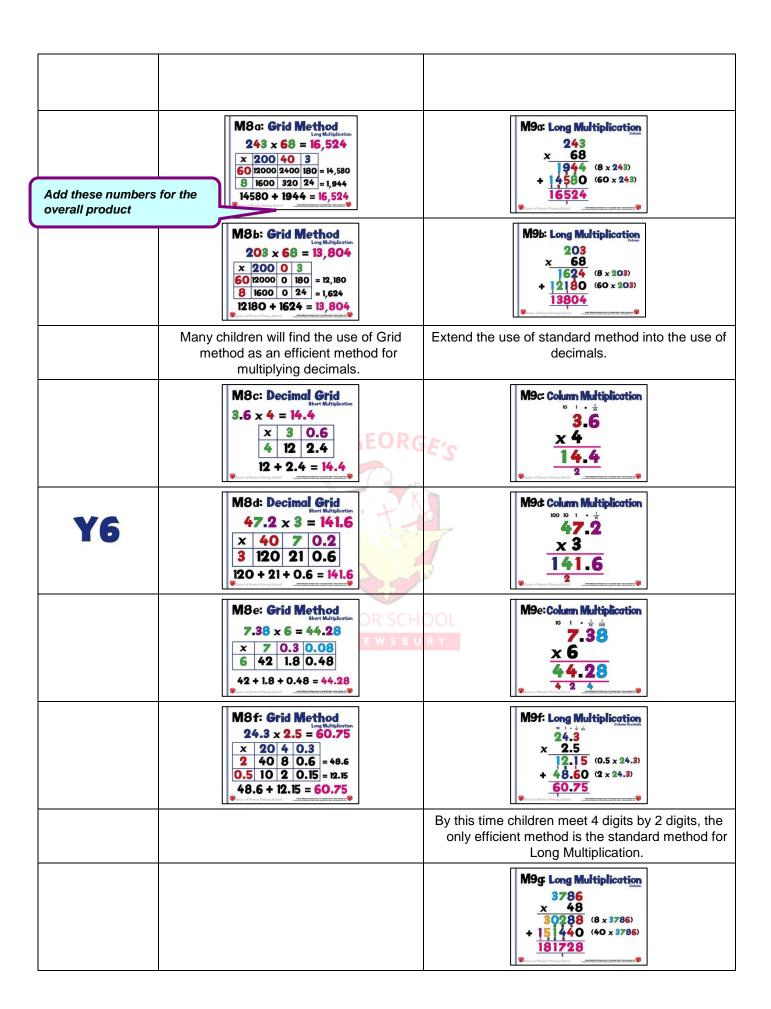
If both methods are taught consistently then children in Year 4 will have a clear choice of 2 secure methods, and will be able to develop both accuracy and speed in multiplication.

If children find it difficult to add the 'part products' then set them out vertically (or encourage column method)



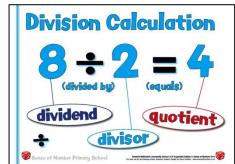


Again, estimate first:  $243 \times 68$  is approximately  $200 \times 70 = 14000$ .



# **Division Progression**

The aim is that children use mental methods when appropriate, but for calculations that they cannot do in their heads they use an efficient written method accurately and with confidence.



These notes show the stages in building up to long division through Years 3 to 6 – first using short division 2 digits ÷ 1 digit, extending to 3 / 4 digits ÷ 1 digit, then long division 4 / 5 digits ÷ 2 digits.

To divide successfully in their heads, children need to be able to:

- understand and use the vocabulary of division for example in  $18 \div 3 = 6$ , the 18 is the dividend, the 3 is the divisor and the 6 is the quotient;
- partition two-digit and three-digit numbers into multiples of 100, 10 and 1 in different ways;
- recall multiplication and division facts to 12 x 12, recognise multiples of one-digit numbers and divide multiples of 10 or 100 by a single-digit number using their knowledge of division facts and place value;
- know how to find a remainder working mentally for example, find the remainder when 48 is divided by 5;
- understand and use multiplication and division as inverse operations.

Children need to acquire **one efficient written method of calculation for division**, which they know they can rely on **when mental methods are not appropriate.** 

Note: It is important that children's mental methods of calculation are practised and secured alongside their learning and use of an efficient written method for division.

To carry out expanded and standard written methods of division successful, children also need to be able to:

- visualise how to calculate the quotient by visualising repeated addition;
- estimate how many times one number divides into another for example, approximately how many sixes there are in 99, or how many 23s there are in 100;
- multiply a two-digit number by a single-digit number mentally;
- understand and use the relationship between single digit multiplication, and multiplying by a multiple of 10. (e.g.  $4 \times 7 = 28$  so  $4 \times 70 = 280$  or  $40 \times 7 = 280$  or  $4 \times 700 = 2800$ .)
- · subtract numbers using the column method

For example, without a clear understanding that 72 can be partitioned into 60 and 12, 40 and 32 or 30 and 42 (as well as 70 and 2), it would be difficult to divide 72 by 6, 4 or 3 using the 'chunking' method.

72 ÷ 6 'chunks' into 60 and 12

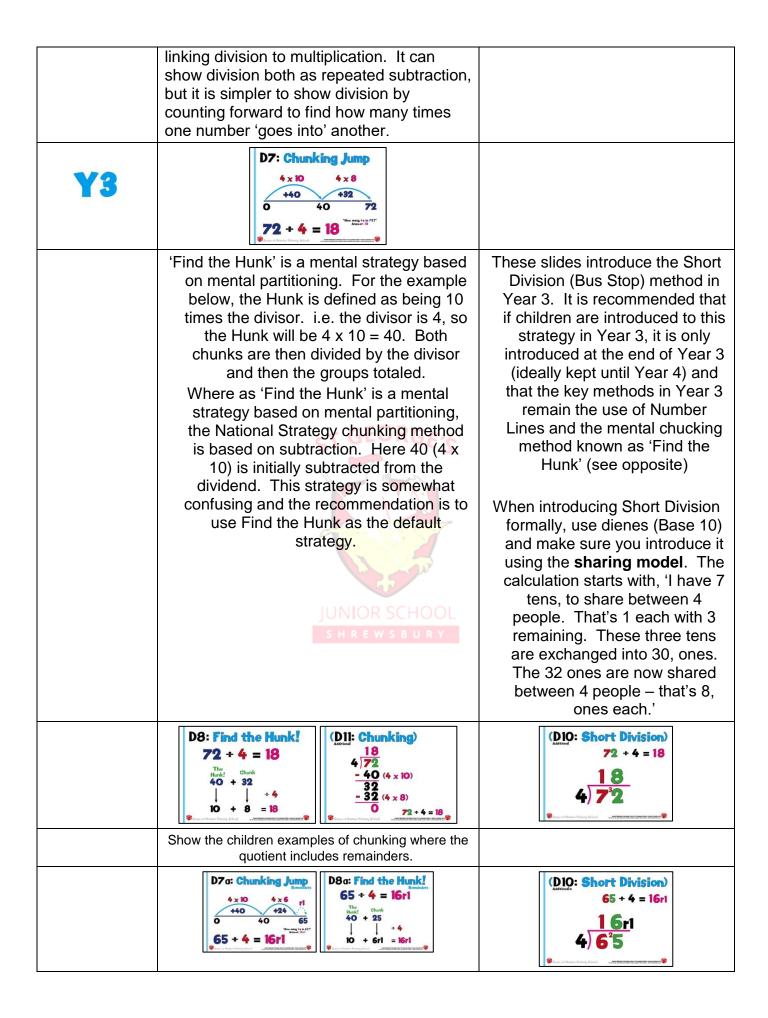
72 ÷ 4 'chunks' into 40 and 32

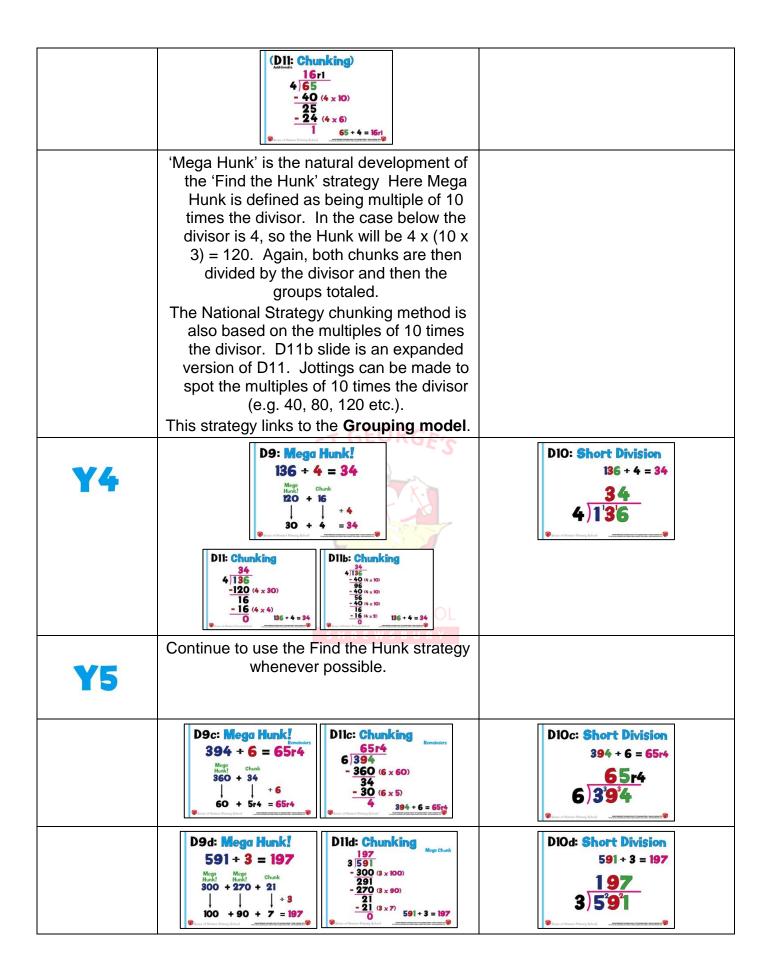
72 ÷ 3 'chunks' into 30 and 42 (or 30, 30 and

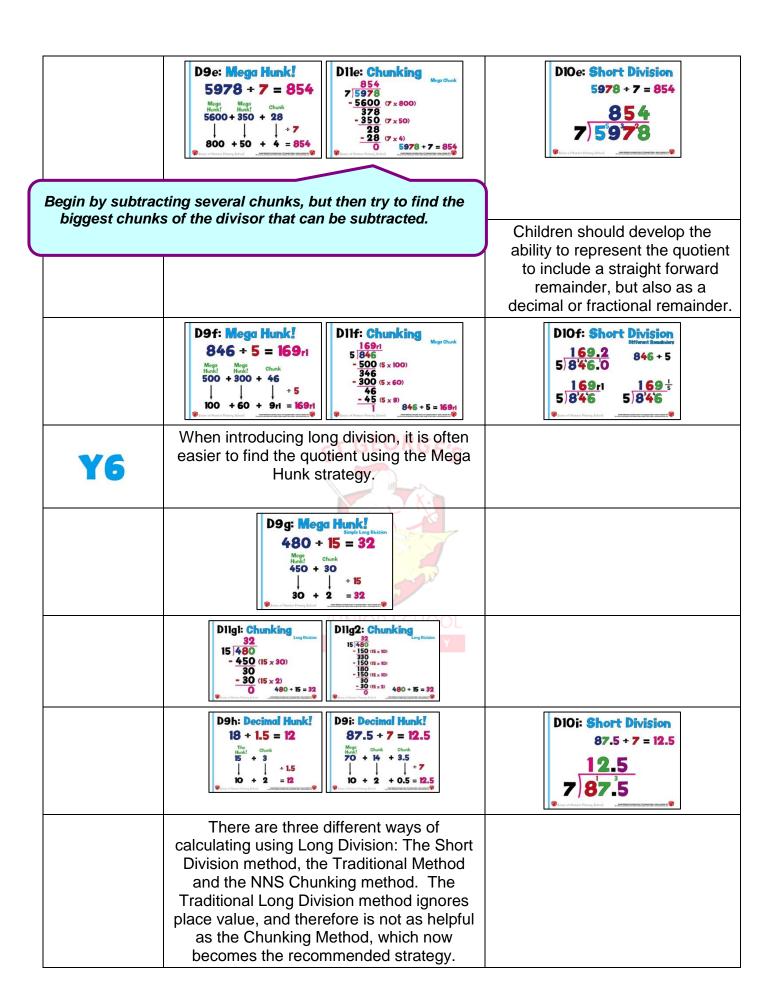
39

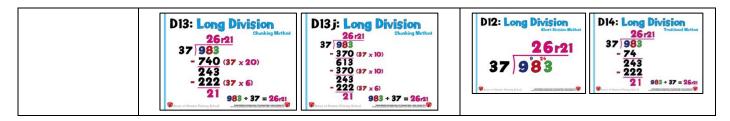
The above points are crucial. If children do not have a secure understanding of these priorlearning objectives then they are unlikely to divide with confidence or success, especially when attempting the 'chunking' method of division.

Stage 1	Concepts and Num	ber Lines (pre-chunking)
	Grouping	Sharing
<b>Y2</b>	Identify Grouping as the key model for division. Relate to knowledge of multiplication facts. Use the key vocabulary: '20 ÷ 5 means how many 5's can I fit into 20?'	Identify Sharing as the secondary model of division.
	D4: Division as Grouping  12 + 2 = 6  When you get it is not 11 th and 15  When you get it is not 11 th and 15  When you get it is not 11 th and 15  When you get it is not 11 th and 15  When you get it is not 11 th and 15  When you get it is not 11 th and 15 th and	D3: Division as Sharing  12 + 2 = 6  "I I Am I I has 3 squal appearance of the state of the stat
	Counting on is the easiest route when using a number line to solve a division calculation.	
<b>Y3</b>	Continue to give children practical images for division by grouping: e.g. use PE mats and ask children to	Regularly stress the link between multiplication and division, and how
	move into groups of 4. The remainder go into a hoop. Use Numicon shapes – how many 4 pieces can I fit into 27 (made of two tens and a seven piece).	children can use their tables facts to divide by counting forwards in steps.
	D6: Grouping Grid  4 4 4 4 4  4	
Stage 2	<b>Chunking &amp; Standard</b>	Methods
	Chunking	Standard Methods
	Find the Hunk&	
	NNS Chunking	
	As previously encountered in Y2, developing an understanding of division with the number line is an excellent way	of









This policy was adopted by the School Governors on:

Signed by:

Governor

Headteacher

